



City of Auburn, Maine

60 Court Street | Auburn, Maine 04210
www.auburnmaine.gov | 207.333.6601

BOARD/COMMITTEE/WG MEETING MINUTES

Parking & Traffic Safety Committee

9.10.25

Auburn Hall Community Room (2nd Floor) at 5:30 p.m.

Kelly Butler (Chair), Jason Moen, John Klug, Catherine Mardosa (Vice Chair) (absent), Ben Quinnell, DeCarlo Brown (absent), Greg Siekman, Kristopher Bennett, Matthew Fifield, Scott Holland

The Parking & Traffic Safety Committee meeting was called to order by the Chair and a role call for the meeting was taken.

The Chair verified there was not a quorum present for the meeting.

Introductions of each committee member were made.

The ordinance governing the Parking & Traffic Safety Committee meeting was reviewed and the following objectives of the committee were noted:

- The committee is formed to support improved safety and parking policy through thoughtful review and recommendations.
- The committee agenda will not support a duplication of the day-to-day work already addressed by City departments.
- The committee is primarily a review-and-recommendation body to the city council.
- The committee is a single coordinated forum replacing the former Complete Streets Committee and brings pedestrian, bicycle, vehicle traffic, parking, school-zone safety, walking and biking trail systems and related policy issues together.
- The committee will focus on policy, prioritization, recurring or systemic concerns.

The committee reviewed rules governing its meeting operations to include date and time of meeting (next meeting is scheduled for October 14th @ 3:00 p.m.) and will continue to meet in the Community Room.

The committee began discussion on a review of committee priorities to include process for receiving Citizen Input and reviewed a Citizen Input Form as well as maintaining an ongoing Prioritization Plan Summary to assist with maintaining a clear record of areas of focus and work completed.

The committee also began discussion of each committee members area of review and committee members will plan to bring a review for their department area to each committee meeting and will report out per the agenda. This process will assist with establishing priorities as well as reducing duplicative efforts.



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Space was held for Public Comments. There was not public attendance or public comments offered during this initial meeting.

No further comments from the committee.

The next date, time, and location of the committee was established as October 14, 2026.

A motion to adjourn was requested by the committee chair and seconded.